



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

September 2, 2003

Angela D. Clyburn, Treasurer
Friends of Jim Clyburn
P.O. Box 12567
Columbia, SC 29211

Response Due Date:
October 2, 2003

Identification Number: C00255562

Reference: April Quarterly Report (1/1/03-3/31/03)

Dear Ms. Clyburn:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-The beginning cash balance of this report does not equal the ending balance of your Year-End report. Please correct this discrepancy and amend all subsequent reports(s) that may be affected by the correction. (2 U.S.C. §434)(b)(7))

-On Schedule B of your report, you have itemized disbursements for which you have failed to include the address and purpose. Please amend your report to include the missing information. (11 CFR §104.3(b)(4))

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.